

STUART INSURANCES LTD EXCLUSIVE CAMPERVAN/ MOTOR CARAVANNERS SCHEME

CHECKLIST

This checklist is an aid to ensure efficient obtaining of Insurance cover for a Campervan

DEFINITION OF A CAMPERVAN FOR THIS SCHEME:

Campervan or Motor Caravan means a vehicle which has been designed, constructed or adapted to provide temporary living accommodation which has an interior height of 1.8 metres (6ft) and incorporates the following **PERMANENTLY** fitted equipment: (1) seats, (2) sleeping accommodation, which may be converted from the seats, (3) cooking facilities, (4) a sink unit and (5) storage facilities.

CHECKLIST

The following documents will/ may be required before cover can be incepted.

1. **Proposal Form (Fully Completed with no questions left blank & Signed)**
Full proposal form must be returned, even if no information has been changed. ESignature not accepted.
2. **Copy of Proposer's Driving License (Front & Back)**
If the tonnage of the camper exceeds 3500kg, Gross Vehicle Weight (GVW) a C1 driving licence is required.
3. **Copy of Additional Driver Licenses' (Front & Back)**
All drivers must be in possession of a full valid driver's licence, have held same for more than 5 years and have a clear record with no accidents, claims, convictions or penalty points.
4. Copy of a **Utility Bill** in your name i.e. Gas/Elect Bill or House Insurance Schedule or TV / Broadband.
5.
 - (a) **Engineer's Report Form, stamped by any Campervan Main Dealer or SIMI Approved Garage –**
Required for privately converted commercial vehicles that have not been converted by a main dealer or a member of the Institute of Automotive Engineers Assessors, Engineering/Technical qualification (Level 7) or a person with an accreditation with Engineers Ireland as a Chartered or Associate Engineer on behalf of our customer/prospective customer.
 - (b) **CVRT** required for Factory Built Campers aged over 11 years
 - (c) **CVRT** required for all commercial vehicles converted to a motor caravan by a Campervan Main Dealer or SIMI Approved Garage aged over 4 years
 - (d) **VLC** - Copy of Vehicle Licencing Certificate (VLC) or Logbook required if the vehicle is not a factory-built campervan i.e. a commercial vehicle converted to a motor caravan
6. **Proof of 5 years Live No Claims Bonus in respect of your private car** i.e. Up to date on private car policy.
7. **Photographs of the Campervan**
1 External photo of the side of the vehicle and 1 internal photo showing sink and fixed fittings
8. **Payment of Premium**

Please note that cover cannot be put in place until all required documents and payment are received by us and cover confirmed by our Campervan Team.